

# MINUTES OF THE SOULDERN PARISH COUNCIL MEETING

HELD IN THE VILLAGE HALL

ON 26th May 2022

**Present:**

Nick Oakhill (NO)  
John Hoodless (JH)  
Alan Smith (AS) [Chair]  
Laura How (LH)  
Cathy Fleet (CF) CLERK

**Members of the Public:**

Katy Draper

- 05.22.01 Apologies**  
No apologies had been received
- 05.22.02 Declarations of interest**  
AS & NS declared an interest in the planning application for Westend House
- 05.22.03 To receive the minutes of the last parish council meeting**  
The minutes of the parish council meeting held on 28th April 2022 were checked for accuracy and content, agreed as a true record of the meetings and signed by the chair.
- 05.22.04 Public participation**  
Members of the public were invited to participate but had no comments to make.
- 05.22.05 Clerks Report and Actions from previous meeting**
- 1 JH to look into the purchase of a condolence book. The church have agreed and would like it embossed with the PC/church name. Book to be purchased.
  - 2 NO to write to Ian Springeon re Pond Cottage and removal of the pipe. **Will be done this week**
- 05.22.06 Co-option of Councillor**  
NO has spoken to a resident who has shown interest. She sounds an ideal candidate and AS will contact her.
- 05.22.07 Fraud Mitigation**  
OALC letter re Internal controls –will be deferred until new RFO in place
- 05.22.08 Op London Bridge**  
Condolence book purchased. Flag committee in place

**05.22.09 Updates**

**a) Playground Advisory Group**

NS has spoken with Tom Griffiths of Kompan requesting updated quote and is awaiting update. NS to check the process with Viridor

**b) Nancy Bowles Wood Advisory Group**

No update available

**c) CDC**

No update available

**d) OCC**

No update available

**05.22.10 20mph initiative**

Kirsty has submitted the application and is awaiting an outcome.

**05.22.11 Platinum Jubilee**

All is in hand. CDC grant of £300 has been approved but not yet received. £500 ring fenced but may not need to be used.

**05.22.12 Environmental matters**

Kerbside cleaning – Katy will raise the issue at the Charities meeting to decide if it is a PC issue to clear the kerb or if the Charity should do it. **NO to ask for volunteers via the WhatsApp group**

**05.22.13 Planning**

22/01365/TCA - Notice of Intent The Old Rectory - no objection  
21/04085/F - Souldern Gate, the Old Stables - APPROVED  
21/01065/F The Orchard, Bates Lane - Application Withdrawn  
22/01336/DISC Westend House, Bates Lane – no objections

The OX SFRI USB sticks for consultation were distributed and the matter will be further discussed at the next PC meeting on 30th June.

**05.22.14 Finance**

**Paid by standing order in May**

| Payee       | Detail             | Total £s | VAT | Comments       |
|-------------|--------------------|----------|-----|----------------|
| Cathy Fleet | Clerk Salary (May) | 85.20    | 0.0 | Standing Order |
| HMRC        | (re above)         | 16.80    | 0.0 | Standing Order |

**No invoices to be approved**

| Payee | Detail | Total £s | VAT | Comments |
|-------|--------|----------|-----|----------|
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